

## Procedures for casting votes

### Procedures for Vote Casting and Rules for Counting of Votes

1. The Chairman of the Meeting requests shareholders to vote on each agenda item. In casting votes, one share is one vote.
2. Prior to counting votes on each agenda item, the Secretary would suspend the registration. The registration would resume upon conclusion of the counting of votes on each agenda item. As for shareholders or proxies attending the Meeting after the Meeting was called to order, their votes shall be included only on the agenda items those shareholders or proxies are present at the Meeting, as a result, the number of shareholders on each agenda item may vary.
3. In case that shareholders appointing their proxies have clearly voted for, against or abstained from voting on the respective agenda items, and the Secretary will collect and record such votes for computer processing in advance, with the legal advisor to inspect the counting of votes by proxy, therefore, proxies attending the Meeting would not voting on each agenda in the E-Voting.
4. Shareholders **have the time for casting vote within the time specified by the system after the voting on each agenda was announced**. And then the results of voting in each agenda are closed, the results of that agenda will announced to the meeting for further acknowledgment.
5. Any shareholders wish to vote, please choose the agenda to vote. Then the system will show status for voting is “Waiting to vote”, and shareholders can press the voting button as follows:  
**1. Agree (green) 2. Disagree (red) 3. Abstain (orange) as your desire. If shareholders wish to cancel the last vote, press the button “Cancel the last vote”**, which the shareholders can amend their votes until that agenda is closed for voting.

\*If shareholders do not press submit any vote or press the button “Cancel the last vote (blue)”, therefore, all remaining votes shall be deemed to vote for. And, voting may be changed until that agenda ends voting results submission.

6. On each agenda item, resolutions shall be passed by votes, as follows:
  - 6.1 Agenda Item 1: To consider and approve the Minutes of the 2021 Annual Ordinary General Meeting of Shareholders
  - Agenda Item 3: To consider and approve the statement of financial position and the statement of income for the year ended December 31, 2021
  - Agenda Item 4: To consider and approve the appropriation of profit and dividend payment
  - Agenda Item 5: To consider and nominate candidates to be elected as directors to replace those due to retire by rotation
  - Agenda Item 7: To consider the appointment of auditor and determination of remuneration
  - Agenda Item 8: To consider reviewing the compliance with the requirements relating to prohibitions on acts constituting foreign dominance  
require a majority vote of the shareholders who attend the Meeting and cast votes.
  - 6.2 Agenda Item 6: To consider the determination of remuneration for directors requires not less than two-thirds of all votes of the shareholders who attend the Meeting.

Agenda Item 2 is for acknowledgment of the Company’s operational results for the year 2021 and requires no resolution.

### **Asking questions in the meeting room**

1. Before voting on each agenda, the attendances will be allowed to ask questions or express opinions on issues related to that agenda as appropriated.
2. Shareholders or their representatives, entitled to attend the meeting, who intend to inquire or express any opinion, can log-in via Inventech Connect Systems as detailed in Attachment 11. and turning on your camera and microphone. When receiving a signal to ask a question, the attendees are required to provide their full name before asking questions every time.
3. In case of many questions submitted to the system, the company will select questions as appropriated.