

**Documents or Evidence of Identity of Shareholders or  
Representatives of Shareholders Entitled to Attend the Meeting**

The policy of the Board of Governors of the Stock Exchange of Thailand, relating to good practices for holding a shareholders' meeting for listed companies, aims to establish guidelines for listed companies to follow. This will create confidence to shareholders, investors, and all relevant parties. Furthermore, to ensure that shareholders' meetings of listed companies have been convened with transparency, fairness and benefits to shareholders, the Company accordingly reviews documents or evidence of identity of shareholders or their representatives who are entitled to attend the meeting, which will be observed by shareholders. However, the Company reserves the right to waive any of these requirements for some of certain shareholders or their representatives on a case by case basis, at the Company's sole discretion.

**Documents required to Attend the Meeting via Electronic Media (E-Meeting)****1. Natural person****1.1 Thai nationality**

- (a) Certified true copy of identification card of shareholder e.g. personal I.D. or identification card of government officer or identification card of state enterprise officer or driver license issued by Department of Land Transport (declared by number of personal I.D.) or passport (if any).
- (b) In case of proxy, copy of identification card of proxy grantor and certified true copy of identification card or passport (in case of a foreigner) of proxy holder.

**1.2 Non-Thai nationality**

- (a) Certified true copy of passport of shareholder.
- (b) In case of proxy, certified true copy of passport of shareholder and identification card or passport (in case of foreigner) of proxy holder.

**2. Juristic person****2.1 Juristic person registered in Thailand**

- (a) Certified true copy of the Company Affidavit by the person who has authorized to sign on behalf of the juristic person and seal of the juristic person (if any).
- (b) Certified true copy of identification card or passport (in case of a foreigner) of authorized director(s) who sign(s) proxy form, including identification card or passport (in case of a foreigner) of proxy holder.

**2.2 Juristic person registered outside of Thailand**

- (a) Certified true copy of the Company Affidavit (not older than one year), and any documents produced or executed overseas should be notarized by a notary public or the authorized government agency.
- (b) Certified true copy of identification card or passport (in case of a foreigner) of authorized director(s) who sign(s) proxy form, including identification card or passport (in case of a foreigner) of proxy holder.

Any of the above documents that are not original in English must prepare a translation in English attached as well, and the person referring to in such document or the person authorized to act on behalf of such person shall be certified the correct translation.

### **Authorization of Proxy**

The Department of Business Development, Ministry of Commerce has specified 3 Proxy Forms pursuant to the Notification of the Department of Business Development regarding Prescription of Proxy Letter Forms (No. 5) B.E. 2550 as follows:

- Form A is a general proxy form which is simple and not complicated.
- Form B is a proxy which clearly specifies the items for which a proxy is granted.
- Form C is a form used only in case of a shareholder being a foreign person and has appointed a custodian in Thailand to act as a depository and administrator of shares.

The Company provides Proxy Form A and Form B as specified by the Department of Business Development, Ministry of Commerce as attached herewith or the shareholders may download them from [www.bemplc.co.th](http://www.bemplc.co.th)

The Thailand Securities Depository Company Limited (TSD) has set up an e-Proxy Voting, Proxy Form B. for fund shareholders and Proxy Form C. for a custodian, which will be voted from 14 to 25 November 2022.

The Office of the Securities and Exchange Commission has stipulated the Notification of the Capital Market Supervisory Board Tor Jor. 79/2564, Criteria for the Proxy Solicitation to Attend the Meeting and Vote on the Shareholders' Behalf, dated December 29, 2021, effective from January 16, 2022. For more detailed information, please kindly download the notification from [www.sec.or.th](http://www.sec.or.th).

A shareholder who could not attend the E-Meeting by himself/herself may appoint a proxy according to the following procedures:

1. Complete **only one of** the Proxy Forms attached herewith. A shareholder who does not appoint the Custodian shall use either Proxy Form A or Form B.
2. Appoint a person or an independent director of the Company as a proxy by filling in the name and information required or marking the box in front of the name of an independent director as specified by the Company on the Proxy Form for only one person to act as a proxy to attend the meeting.
3. Allocation of shares to several proxies to vote in the meeting is not allowed. A shareholder shall authorize the proxy to cast the votes equal to the total number of shares held by the shareholder.

Authorizing less than the total number of shares is not allowed except for the Custodian appointed by foreign investors in accordance with Proxy Form C.

4. Please affix Baht 20 stamp duty and specify the date of Proxy Form across such stamp duty. For the convenience of shareholders, the Company has prepared the stamp duty for the proxy.

5. Appointment of a proxy to attend the meeting

5.1 Appointment of a proxy to attend the E-Meeting on behalf of the shareholder

The shareholder or proxy shall proceed with item 1-2 and submit the Meeting Attendance Request Form (E-Request) in advance to receive the username and password for the meeting registration according to the Procedures for Submitting Meeting Attendance Request Form (E-Request) and Using Electronic Meeting Systems (E-Meeting) shown in Attachment No. 7 and submit the original proxy form and supporting documents to the Company.

5.1 Appointment of an independent director as a proxy to attend the E- Meeting on behalf of the shareholder

The shareholder shall proceed with item 1 - 2 and submit the original proxy form and supporting documents to the Company. No additional submission of the Meeting Attendance Request Form (E-Request) is required.

6. Return the original completed Proxy Form and certified true copies of supporting documents to reach the Compliance and Director Office, Bangkok Expressway and Metro Public Company Limited. No.238/7 Asoke-Din Daeng Road, Bang Kapi Subdistrict, Huai Khwang District, Bangkok 10310, by Friday, November 25, 2022, so that the Company can review the documents prior to the meeting.
7. In case a shareholder desires to revoke the proxy, the shareholder must notify the Company of the revocation in a written form prior to commencement of the meeting.
8. Proxy testimonial will certifying that the proxy will act as the shareholder has authorized. And if the proxy does not proceed as assigned, damaged shareholders can exercise their right to prosecute with solicitor or proxies.

<p>** Shareholders should study the details of the meeting agenda before deciding to appoint a proxy**</p>
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